Post-Audit Meeting

Date

Start Time:

End Time:

Attendees:

**AGENDA**

**Introductions**

**Audit Results**

* Review of process and scope
* Confidentiality
* Unable to share score until audit has passed AMHSA QA
* Highlight 3 key strengths
* Highlight 3 main SFI’s
* Potential for limited scope audit (if applicable)

**Quality Assurance**

* Report writing
* Submission to AMHSA for quality assurance review
* QA timelines

**Audit Deliverables**

* Audit Report
* Executive Summary

**Action Plan**

* Action Plan development and Action plan implementation

Thank all for their assistance.

**Questions?**