

NASC/SASC Meeting September 20, 2022 Minutes

IN ATTENDANCE

Municipality

Town of Devon
County of Grande Prairie
County of Grande Prairie
MD of Pincher Creek
Lacombe County
Sturgeon County
Foothills County
Cypress County
MD of Taber
Town Of MorinVille
Leduc County
Starland County
Clearwater County
Town of Sylvan Lake
Lac La Biche County
Town of Stettler
Town of Canmore
Smoky Lake County
MD of Pincher Creek
City of Edmonton Police
Town of Stony Plain
Beaver County
Town of Stony Plain
Town of Hinton
Town of Taber
Flagstaff County
Leduc County
County Forty Mile No.8
Town of Athabasca
Red Deer County
WCB
Partnerships
Guest Speaker
AMHSA Representative
AMHSA Representative
AMHSA Representative

Participant

Alyssa Glunz
Angela Doris
Tracy Dawe
Brian Millis
Glynnis Croken
Maureen Leclair
David Gregor
Tim Davies
Martin Bozek
Darrell Florence
Joyce Chen
Chris Peoples
Fallon Davis
Jenny Magnuson
Shirley Huffman
Sonia Dodd
Alison McCrum
Trevor Tychkowsky
Johannes Jorgensen
Nicole Wetsch
Josh Reashore
Carla Fendelet
Jason Dach
Angela Ross
Charity Schweitzer
Bert Goliath
Kent Fuson
Richard Spencer
Rhonda Muzyka
Jennifer Dennis
Sanjeev Bhagrath
Miranda McLay
Dr. Angela Eykelbosh
Shannon Thomas
Scott Lyall
Sydney Perozak

1. Introductions and Welcome

- Shannon Thomas called the meeting to order at 10:02am.
- Josh Reashore offered to present a safety moment at the next meeting.

2. Health and Safety Moments

- Topic ideas, volunteers, website (use forums to discuss)
- Safety Moment: Josh Reashore volunteered to present one next meeting

3. Psychological Safety Training:

- Psychological Health and Safety Facilitator Certification Program: <https://psychologicalhealthandsafetycertification.com/>
- The Working Mind – Virtual: <https://theworkingmind.ca/courses>
- Mental Health First Aid – Virtual: <https://www.mhfa.ca/>
- Psychological Health Impact Group: <https://amhsa.devcogroup.com/psychological-health-impact-group/>
- Maintaining Mental Fitness: <https://maintainingmentalfitness.com/>

4. WCB Update – Sanjeev Bhagrath

- Demand for WCB seminars and workshops is increasing. Fall and winter dates for seminars are now available on our website.
- Register early! www.wcb.ab.ca/resources/foremployers/seminars-and-workshops/
- Fit for work dashboard reminder
- Policy public consultation
- Training on the Job (TOJ) Program: <https://www.wcb.ab.ca/return-to-work/training-on-the-job.html>
- Worksight magazine: <https://www.wcb.ab.ca/about-wcb/whats-new/worksight-magazine/subscribe-to-worksight-magazine.asp>
- Employers north of Red Deer:
 - Sanjeev Bhagrath, 780-498-4748, sanjeev.bhagrath@wcb.ab.ca
- Employers in Red Deer and Southern Alberta:
 - Kim Bartch, 403-517-6181, kim.bartch@wcb.ab.ca

5. RUSA Conference Virtual and In Person

- November 29 – December 1, 2022. Visit www.rusa.ca for details!

6. Member Discussion – Security at Public Meetings

- Maureen Leclair, Sturgeon County

- What are our peers doing for security during meetings? Do you use security personnel, who are they (role)? Is your main building (council chambers) located in your municipality?
- Ample information provided with discussion that ensued.
- Trevor Provided Information for: CPTED Assessments #780-650-5111
- Josh Provided Information for: CPTED
<https://www.edmontonpolice.ca/CrimePrevention/CommunitySafety/CPTED>

7. **AMHSA Updates**

- Below 5 topics information booklets will be available at upcoming tradeshow:
 - Electronic Health and Safety Management System Software
 - Digital Concierge
 - Data Analytics
 - Customized Training Portals
 - Custom Classroom/Online Training Development
- Strategic Partnerships – NAIT Continuing Education Discount
 - AMHSA enrolled in NAIT's association membership discount programs, where members of AMHSA will receive 10% discount on individual course enrollment
- AMHSA Forums: amhsa.net/forum
- Training:
 - Infection Prevention and Control (IPAC): Basic Awareness Training FREE:
<https://training.amhsa.net/store/amhsa-store/productdetails/infection-prevention-and-control>
- Disability Training
 - Next Course November 17th: disability Management Unionized Organizations
 - For more information or to register, email Jessica Meyer (jessica@amhsa.net).
- Continuing Education Units: <https://www.amhsa.net/safety-training/policies-programs/ceu-information/>
- Member Outreach:
 - 2022 Alberta Municipalities Convention in Calgary – Sept 20-23
 - CPHR Alberta Conference: Engage 2022 in Calgary – Sept 26 – 27
 - Alberta Municipal Supervisors' Association (AMSA) – Nov 8
 - Rural Municipalities of Alberta (RMA) – Nov 8
 - Alberta Water & Wastewater Operators Association (AWWOA) – Water Week - Nov 7
- MMF Season 3
 - Commencing September 20th, MMF Season 3 will delve into three separate and relevant operational topics. Each plenary topic will feature three individual webinars, provide an overview of

a key micro-skill to support workplace mental health, and will conclude with a Q & A for participants to ask questions. Visit maintainingmentalfitness.com

- Psychological Health & Safety Facilitator Certificate Program
 - Upcoming Training:
 - PHSF 101 – Psychological Health and Safety Foundation
 - October 18th 8:00am to 11:30am
 - October 19th 8:00am to 11:30am
 - October 25th 8:00am to 11:30am
 - October 26th 8:00am to 11:30am
 - <https://psychologicalhealthandsafetycertification.com/>
- ITF Association: <https://itfassociation.ca/>
 - Working Groups
 - New/Upcoming Resources
- The Working Mind First Responder
 - Free PTSI Prevention Training and Resources: www.ruralfirstresponder.ca
 - Upcoming Training Dates:
 - September 13-14
 - September 21-22
 - November 8-9
 - January 11-12
 - January 24-25
 - To register or book your own session email shannon@amhsa.net

8. Alberta Labour – Partnerships Updates

- Miranda McLay – Partnerships in Reduction Injury
 - 2022 COR Auditing
 - Auditor Status
 - Printing CORs
 - COR and SECOR Updates
 - Auditor Notes
 - Key Changes to the COR Audit Criteria
 - SECOR Adapted for Owner/Operators
 - 2022/23 OSAR Year
 - 2021/22 OSAR Results
 - OHS Allowance and Inter-Jurisdictional Recognition
 - Miscellaneous Statutes Amendment Act
 - Searchable Legislation
 - Legislation Updates
 - OHS Publications

9. Guest Speaker

- Learning from COVID-19: uses and misuses of the IAQ toolkit and where we need to do more
 - Speaker: Angela Eykelbosh
 - Angela.eykelbosh@bccdc.ca
 - www.ncceh.ca

Guest Speaker PP will be made available along with the meeting minutes.

10. AMHSA COR Auditing

- 2022 Reminders
 - New! Register your audit – auditor, tool and date
 - Audit submission: December 1, 2022
 - Deliverables for action plans conducted in lieu of Maintenance audits: December 1, 2022
 -
- Fall 2022
 - Special auditor update September 2022 re modernization of COR program
 - Training
 - HSMS 9/20-21, 10/11-12
 - Auditing 9/27-28, 10/18-19
 - Audit Refresher 10/4
- January 1, 2023
 - Updated large (regular) employer COR Audit Tool launch and revised training
 - Auditor update with highlights
 - New SECOR Audit Tool launch (scored vs yes/no for AMHSA employers) and training
 - Revised auditor training
- Questions or need support while auditing:
 - audits@amhsa.net
 - Shannon@amhsa.net #780 691 6449
 - Jessica@amhsa.net #780 965 4601

11. ROUNDTABLE DISCUSSION

- Everyone has either started or is about to start their Audits.
- Excel appears to be the most commonly used tool for auditing.
- Fuel thefts have been very common throughout Alberta amongst many municipalities.
- Mental and Psychological Health are a big focus for most municipalities.
- Question: what is your preferred audit tool?

- Reports of several lost time claims, a few reportable PSI, and mental health claims.
- Reports on incidents resulting in equipment damages.
- Couple harassment/bullying claims, and COVID claims.
- **Friendly Reminder:** Review your tire manufacturing dates to reduce blowout possibilities
- **Question Posted in Forums:** installed a hydro dump station
- **Safety Alert PW** – June 1, 2022 regarding slip off pay loader step (PP Attached)
 - Reminder of three point of contact, and mounting/dismounting vehicles safely
 - Reminder to face the vehicle when mounting and dismounting as more muscles are engaged and is safer
- Remember to review your pre-trip inspection process, and post trip inspection of vehicles and equipment

12. ADJOURNMENT AND NEXT MEETING

Meeting Adjourned by Shannon Thomas at 2:05pm.

Next NASC/SASC Meeting Wednesday April 12, 2023
Not sure yet if in person, virtual or hybrid.