

Lawn Maintenance Safety Management Checklist

This checklist has been developed by AMHSA in collaboration with participants from municipalities across the province of Alberta. The intent is to provide a tool for municipalities to utilize in reviewing current practices in municipal lawn maintenance operations, with a focus on riding lawn mowers and grass trimmers, and identify potential opportunities for improvements in their safety management systems. While every effort has been made to capture critical safety components of the safety systems, there may be some items not identified that could be site or operational specific.

Municipality:		Date:	
Location:		Address:	
Reviewed by:		Title:	
Reviewed by:		Title:	
Reviewed by:		Title:	
Rating = NA – Not Applicable, S – Satisfactory, N – Not Satisfactory (requires attention)			
1) Personal Protective Equipment			
Item	Rating	Comments/Action Required	Person(s) Responsible
a) Safety Glasses in open cab			
b) Safety Glasses and Face Shield while using Trimmers			
c) Sturdy, non-slip footwear			
d) Hearing Protection			
e) Close Fitting clothing			
f) Full length trousers			
g) High Visibility Apparel			
h) Hand Protection			
i) Sunscreen			
j) Respirator if required			
k) Other (Explain)			
2) Hazard Assessments			
Item	Rating	Comments/Action Required	Person(s) Responsible
a) Identified for all tasks relative to riding mowers and trimmers			

b) Workers Involved (Documented)			
c) Workers Informed (Documented)			
d) Current			
e) Hazards Rated			
f) Readily Available			
g) Effective Controls in place and implemented			
h) Controls working/used as intended i.e. no mow zones etc.			
i) Other (Explain)			

3) Safe Work Practices/Procedures

Item	Rating	Comments/Action Required	Person(s) Responsible
a) Developed for all critical tasks			
b) Current			
c) Readily Available			
d) Specific to Riding mowers			
e) Specific to Grass trimmers/brush cutters			
f) Working in hazardous conditions – slopes, uneven areas, traffic etc.			
g) Working Alone			
h) Fueling of Equipment			
i) Lock out/tag out for maintenance			
j) Other (Explain)			

4) Emergency Response

Item	Rating	Comments/Action Required	Person(s) Responsible
a) Emergency response plan developed			
b) Readily available			
c) Addresses outdoor workers			
d) Addresses Severe Weather			
e) Staff trained in and aware of the plan			

f) Fire Extinguisher available			
g) First Aid kits available			
h) Emergency First aid services identified			
i) Specific duties and personnel identified			
j) Other (Explain)			

5) Riding Lawn Mowers

Item	Rating	Comments/Action Required	Person(s) Responsible
a) Hazard evaluated and controls in place			
b) Equipped with ROP if over 700kg			
c) Equipment maintained in accordance with Manufacturer's Specs			
d) Operators trained and deemed competent			
e) Pre-trip Inspections done and documented			
f) Guards in place			
g) Other (Explain)			

6) Grass Trimmers, Brush Saws

Item	Rating	Comments/Action Required	Person(s) Responsible
a) Hazard evaluated and controls in place			
b) Equipment maintained in accordance with Manufacturer's Specs			
c) Operators trained and deemed competent			
d) Pre use inspection done and documented			
e) Guards in place			

7) Working Alone

Item	Rating	Comments/Action Required	Person(s) Responsible
a) Hazard Identified			
b) Procedure in place			
c) Staff Trained			
d) Effective communication in place			

8) Training			
Item	Rating	Comments/Action Required	Person(s) Responsible
a) Use of PPE			
b) Operation of Equipment			
c) Maintenance of equipment			
d) Lock out/Tag out			
e) Documented records and readily accessible			
Recommendations:			
Other Comments:			

This document will continue to evolve based on recommendations from end users. Recommendations should be submitted to safety@amhsa.net.

For the most up-to-date version go to [our website](#) and type in “Lawn” in the search field.