



Alberta  
Municipal  
Health  
&  
Safety  
Association

# Northern Alberta Safety Council MINUTES

October 15, 2008  
Lac Ste. Anne County

## IN ATTENDANCE

|                    |   |
|--------------------|---|
| Yvonne Beattie     | Parkland County                                 |
| Dean Berrecloth    | Town of Killam                                  |
| Laura Bragg        | City of St. Albert                              |
| Patrick Brophy     | Workers' Compensation Board – Alberta           |
| Melissa Craig      | Alberta Employment & Immigration - Partnerships |
| Grant Churchill    | City of Wetaskiwin                              |
| Don Delancey       | Black Gold Regional Schools                     |
| Geoff Felske       | Lac Ste. Anne County                            |
| Audrey Gall        | Northern Sunrise County                         |
| Darlene Gotobed    | Town of Killam                                  |
| Linnet Henderson   | Tri-County                                      |
| Preston Iverson    | M.D. of Wainwright No. 61                       |
| Willie Jones       | Town of Ponoka                                  |
| Amy Kaut           | Saddle Hills County                             |
| Barry Kissel       | M.D. of Bonnyville No. 87                       |
| Pat Maloney        | City of Spruce Grove                            |
| Jack Mandryk       | Brazeau County                                  |
| Matt Moorman       | Saddle Hills County                             |
| Jim Moroney        | Alberta Municipal Health & Safety Association   |
| Carole Peacock     | Lac Ste. Anne County                            |
| Tracey Pelly       | Alberta Employment & Immigration - Partnerships |
| Jennifer Penner    | Town of Stony Plain                             |
| Teri Spohr         | Workers' Compensation Board - Alberta           |
| Shannon Thomas     | Alberta Municipal Health & Safety Association   |
| Kristin Tomkiewych | Lac Ste. Anne County                            |
| Trevor Tychkowski  | Smoky Lake County                               |
| Jim Zukowsky       | Smoky Lake County                               |

## 1. INTRODUCTIONS AND WELCOME

Jim Moroney called the meeting to order and participants introduced themselves.

## 2. UPDATES

### (A) Worker's Compensation Board

Teri Spohr presented an update on WCB activities/news, including:

- Heads Up Posters

- Policies – Intoxication and Criminal Acts
- Elink Services
- Poor Performance Surcharge
- Modified Work
- OIS Clinics
- Foreign Workers
- Training
- COR Employers
- Premium Rates
- Industry Custom Pricing
- Health and Safety Conference
- Year at a Glance Results
- Forecast Rates
- Website Cheat Sheet

### **(B) Alberta Employment and Immigration**

Melissa Craig presented an update on Partnerships activities/news, including:

- Standard audit review data sheets (AMHSA using since January 2008)
- Auditor training standard developed (implementation April 2009)
- Health and Safety Program Development (management systems) standard development (implementation April 2009)
- Improved process for “poor performing” COR holders
- Maintenance Enforcement Group reviewing continuous improvement of static COR holders
- New audit element for Contractor Safety in development
- Survey of Certifying Partners and employers who use SECOR under development
- Certifying Partners now receive names of employers on the TE list
- Partnerships/PIR programs being rebranded to “Partnerships in Injury Reduction” (2009 implementation – also 20<sup>th</sup> anniversary of Partnerships)
- COR reciprocity – national and international
- Auditor code of ethics and disciplinary/dispute resolution process (2009 implementation)
- Road Safety to be included in training but not as new element
- 300 TE visits in Alberta in 2008/2009.
- Alberta Health and Safety Conference – Edmonton – October 27-29, 2008

### **(C) Alberta Municipal Health and Safety Association**

Jim Moroney, Executive Director, and Shannon Thomas, Northern Team Leader, presented an update on AMHSA activities/news including:

- new office space in Calgary
- equipment operator training
- new videos – Formal Inspections and Incident Investigation
- defensive driving and trenching courses
- new staff member – Susanne L’Heureux
- new course – Orientation: Train-the-Trainer
- training minimums policy
- onsite training focus reducing cancelled courses
- certification programs

- SECOR / toolkits
- membership survey
- British Columbia Municipal Health and Safety Association
- chainsaw / ATV / lockout-tagout course development
- COR/PIR - 2009 committee and roundtable sessions
- contract trainers
- October newsletter regarding upcoming conferences
- 2009 Business Plan to be mailed to CAOs in October

See the October 2008 Municipal Safety News – [www.amhsa.net](http://www.amhsa.net) – for more news.

### **3. INFORMATION SHARING**

Council members shared information regarding

- lost time claims, significant incidents, trends
- challenges and new initiatives
- upcoming events and audits

Feedback about the networking/sharing opportunity was very positive.

### **4. EDUCATION SESSION**

#### **a) Modified Work**

Teri Spohr and Patrick Brophy (Workers' Compensation Board – Alberta) presented an education session and answered questions about Modified Work. Topics included:

- Key components
- Management participation & leadership
- Benefits
- SMART approach
- Employee, union, and employer benefits
- Legislative requirements
- Modified work procedures
- Employee information package
- Physical demands analyses
- Types of modified work
- Modified work offer
- Best practices
- Effective programs, successes
- Opportunities

The presentation notes were distributed at the session.

#### **b) Formal Workplace Inspections**

AMHSA's new Formal Workplace Inspections video was shown.

### **c) Drug and Alcohol Policies**

Due to time constraints, Drug and Alcohol Policies was not discussed at the meeting. Members willing to share their policies were invited to submit them to Shannon Thomas for posting on AMHSA's website.

## **5. NEXT MEETING**

The next meeting will be scheduled for April 2009 - the M.D. of Bonnyville volunteered to host. Shannon Thomas will confirm a date with the M.D. as soon as possible and send an invitation to all Northern AMHSA members in March 2009.

Jim Moroney thanked Lac Ste. Anne County and Carole Peacock for hosting the meeting.

## **6. ADJOURNMENT**

There being no other business, the meeting was adjourned.